

# CANR Staff Advisory Committee Meeting Minutes

October 4, 2017

120 Packaging Bldg.

3:00 pm - 4:00 pm

Present: Tristan Foster, Mackenzie Graham, Kris Hynes, Michelle McLain, Heather Miller, Sharon Reasoner, Kathleen Reed, Kevin Turner

## Approved September meeting minutes

### Welcome new member Kevin Turner

**Monthly Staffer update** – Staffer of the month will appear in the Deans update that is published the 3<sup>rd</sup> Sunday of the month. Katie will contact the staffer regarding their photo, it is up to the winner if they wish to provide a photo. Michelle will post a link for the staffer of the month on the support staff Facebook page.

**Update on status of setting the DEI committee** – Faculty nominations are due by October 13, 2017. An election will be set for shortly thereafter. Staff will hold a vote at the same time as faculty. The staff will have two candidates. One will have a 3 year term and the other will have a 1.5 year term in order to offset the terms.

**Associate DEI Dean** – Members of the SAC and CANR Staff are invited to attend a meet and greet with the candidates during the following schedule:

Applicant 1	Tuesday October 17	4:00pm-5:00pm
Applicant 2	Tuesday October 31	4:00pm-5:00pm
Applicant 3	Thursday November 2	4:00pm-5:00pm

**Website updated** – Tabled for Colin

**Donations** – Heather will contact MSU Safe Place and gather further information regarding donation needs.

**“Did you Know”**- This will roll out once the university goes live with the new education software. That should be in October or November.

**ANR Week/Award Picnic** - The Dean would like to combine these two events. Kathleen will follow up.

**Award Nominations** – Follow up with Jackie to get e mails sent out requesting nominations.